



**Student Employment Office Only**

\$13.00 per hour

**Department Only**

**Department:** School of Biological and Physical Sciences

**Campus:** New Smyrna Beach

**Funding:** Federal Work Study (FWS)

**Hours Per Week:** up to 20

**Hourly Wage:** \$13.00

**Days Needed:** Monday through Friday (Flexible)

**Times Needed:** 8am to 5pm (Flexible)

**Contact:** Mr. Bryan Alexander

**Contact Info:** [bryan\\_alexander@daytonastate.edu](mailto:bryan_alexander@daytonastate.edu)  
NSB building 2, room 107/131  
(386) 423-6318

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**Job Title:** Lab Assistant

**Purpose of Job:** To prepare, set up and break down science laboratories

**Duties/Responsibilities:**

- Assist in the preparation, set up and clean up of science labs and prep area.
- Assist in maintaining materials, supplies and equipment used in labs.
- Responsible for keeping work area and classroom labs clean and organized.
- Responsible for reporting to the Science Lab Manager any problems pertaining to science labs.
- Assist in maintaining inventory of live organisms (plants, microorganisms, fish).
- Responsible for lab glassware and properly disposing of hazardous waste.

**Job Qualifications:**

- Must be able to follow oral and written instructions precisely.
- Must be able to work independently, effectively, and professionally.
- Must be present, punctual, and able to perform assigned duties.
- Must have strong time management skills.
- Must have a strong interest in science.

**Requirements:**

- Resume