



**HOME SCHOOL DUAL ENROLLMENT ARTICULATION AGREEMENT**

**2024-2025 Academic Year**

This agreement is made on this \_\_\_\_\_ day of \_\_\_\_\_ between Daytona State College and  
Month/Year

\_\_\_\_\_  
Name of Student

\_\_\_\_\_  
DSC ID Number

\_\_\_\_\_  
Address of Student

**I. AUTHORITY FOR AND PURPOSE OF THIS AGREEMENT**

This agreement is entered into pursuant to the authority of Florida Statute 1007.271 (13) (b).

The purpose of this agreement is to shorten the time necessary for a student to complete their high school graduation requirements and college degree, broaden the scope of curricular options available to students, and to increase the depth of study available for a particular subject.

**II. TERM OF THIS AGREEMENT**

This agreement shall be effective from the date listed above until June 30, 2025. This agreement will be revised annually as required by Florida Statute. A current and valid articulation agreement must be in effect before the student will be permitted to register for courses pursuant to this agreement.

**III. PROGRAMS ELIGIBLE FOR DUAL ENROLLMENT**

The following programs and all the required courses listed in the Daytona State Catalog program guides (excluding course restrictions listed in section VI of this agreement) for these programs are eligible for dual enrollment.

**A. ASSOCIATE OF ARTS (AA) DEGREE**

Students may enroll in courses listed in the AA program guide, except for courses that are less than three credit hours or private lesson courses.

**B. ASSOCIATE OF SCIENCE (AS) PROGRAMS**

Accounting Technology  
Architectural and Building Technology  
Broadcast TV Production

Electronics Engineering Technology  
Engineering Technology  
Environmental Science Technology

Business Administration  
Computer Engineering Technology  
Computer Information Technology  
Computer Programming and Analysis  
Office Management  
Criminal Justice  
Culinary Management  
Database Technology  
Digital and Interactive Media Production  
Drafting and Design (CAD)  
Early Childhood Education

Hospitality Management  
Interior Design Technology  
Music Production Technology  
Networking Technology  
Paralegal Studies  
Photographic Technology

### C. COLLEGE CREDIT CERTIFICATE PROGRAMS

Accounting Technology Management	Information Technology Analysis
Accounting Technology Operations (Tax)	Kitchen and Bath Specialization
Applied Technology Specialist	Marketing, Sales, and Service
Audio/Recording Technology	Network Infrastructure
AutoCAD Foundations	Network Server Administration
Baking & Pastry Arts	Network Support Technician
Business Management	Office Management
Business Operations - Entrepreneurship	Office Support
Broadcast TV Production	Web Development Specialist
Computer Aided Design and Drafting	
Computer Programming	
Culinary Arts	
Drafting and Design Technology	
Engineering Technology Support Specialist	

### D. VOCATIONAL CERTIFICATE PROGRAMS (CAREER DUAL ENROLLMENT)

**\*Students must be 16 years old by the start of the semester to participate.**

Air Conditioning, Refrigeration and Heating Mechanic (ATC Campus)  
Air Conditioning, Refrigeration and Heating Technology (ATC Campus)  
Automotive Collision, Repair and Refinishing (ATC Campus)  
Automotive Service Technology (ATC Campus)  
Construction Technology (ATC Campus)  
Machining (ATC & New Smyrna Beach Campus)  
Welding Technology (Daytona Campus)

### E. BACHELOR'S DEGREES

All bachelor's degrees are two plus two programs. Students must have the required associate degree and be admitted to the program to take bachelor's level courses. Students must complete the pre-requisites for the programs while they are in the Associates program and meet all additional eligibility requirements to participate in a bachelor's program.

Bachelor of Applied Science, Supervision and Management  
Bachelor of Science in Information Technology  
Bachelor of Science in Engineering Technology  
Electrical Engineering Technology Concentration

Bachelor of Science in Education

- Elementary Education
- Exceptional Education
- Secondary Biology Education
- Secondary Chemistry Education
- Secondary Earth/Space Science Education
- Secondary Mathematics Education
- Secondary Physics Education

While appropriate for college-level study, course materials and class discussions may reflect topics not typically included in secondary courses which some parents may object to for minors. Courses will not be modified to accommodate variations in student age and/or maturity.

#### IV. DUAL ENROLLMENT ELIGIBILITY REQUIREMENTS

- Home school students who wish to dual enroll must be in the 6<sup>th</sup> through 12<sup>th</sup> grade level and complete a home school affidavit to verify they are registered with the school district home school office.
- Dual Enrollment students must be working toward an associate of arts degree (AA), associate of science degree (AS), a certificate program, or a bachelor's degree program.
- Students must have successfully completed at least one high school level course to participate in the dual enrollment program.
- Obtain eligible college-ready test scores through the PERT, ACT/PreACT, CLT and/or SAT/PSAT NMSQT (PSAT 10) in all three sections (Reading, Writing/English and Math) by the test score deadline.
- For College Credit (A.A. degree, A.S. degree, A.S. certificate), qualifying test scores on one or a combination of the following:

**SAT**

Reading $\geq 24$ and $\geq 25$ Writing	ENC1101 English Composition I
Math $\geq 24$	MAT1033 Intermediate Algebra/ /MGF2107 Liberal Arts Math/MGF2130
$\geq 26.5$	MAC1105 College Algebra

**ACT**

Reading $\geq 19$ and $\geq 17$ English	ENC 1101
Math $\geq 19$	MAT1033/ MGF2106
$\geq 21$	Survey in Mathematics/MGF2107 Liberal Arts Math MAC1105

**Post- Secondary Education Readiness Test (PERT)**

Reading $\geq 106$ and Writing $\geq 103$	ENC1101
Math 114 – 122	MAT1033, MGF2130, MGF2107
123 -134	MAC1105

135-144  
145-150

MAC1140, MAC1114, STA2023  
MAC2233, MAC2311

**Classic Learning Test (CLT)**

Sum of Verbal Reasoning &

SLS1122/ENC 1101

Quantitative Grammar/  
Writing Sections  $\geq 38$

Quantitative Reasoning  $> 16$

MGF2107/MGF2130

**Alternative methods to common placement tests.** Pursuant to section 1008.30, F.S., Florida College System institutions may use alternative methods in lieu of the common placement tests to assess student readiness for college-level work in communication and computation. DSC will recognize scores and grades on alternative methods specified below as valid for placement purposes for a minimum of two years. DSC shall accept scores on the public high school transcript in addition to official score reports from the issuing entity listed in this subsection as an official record. Allows entry to MAT1033/MGF2107/MGF2130 and ENC1101 only. Students requesting a higher-level math will need to earn the minimum scores listed in the placement test chart above.

**PSAT/NMSQT (PSAT 10), The College Board Standard Score**

Reading Test 24

Writing and Language Test 25

Mathematics Test 24

**PreACT®**

Reading 22

English 18

Mathematics 22

**End-of-Course Assessments**

Algebra 1 End-of-Course Assessment 4

Geometry End-of-Course Assessment 4

**ALEKS® PPL**

Mathematics 30

**Performance in high school coursework.** Any student who has an unweighted high school GPA of 3.0 and achieves a grade of “B” or better in any of the courses listed below shall have demonstrated readiness for college-level work. DSC accept courses and grades on the public high school transcript as an official record.

**1. Courses Taught at a Florida Public High School**

**Mathematics**

Algebra 1/Algebra 1 Honors

Algebra 2/Algebra 2 Honors

Pre-Calculus

Calculus

Geometry

Probability and Statistics

Math for College Algebra

Math for College Statistics

Math for College Liberal Arts

**English Language and Literature**

English 4/English 4 Honors

**2. Accelerated High School Courses**

**Mathematics**

Advanced International Certificate of Education (AICE) high school mathematics courses

Advanced Placement (AP) high school mathematics courses

International Baccalaureate (IB) high school mathematics courses

### **English Language and English Literature**

Advanced International Certificate of Education (AICE) high school English courses

Advanced Placement (AP) high school English courses

International Baccalaureate (IB) high school English courses

**Credit-by-examination.** Students achieving passing scores and receiving credit for college-level communication or computation pursuant to the credit-by-examination equivalency list in Rule 6A-10.024, F.A.C., shall have previously demonstrated readiness for college-level coursework.

- Students must have completed a DSC admissions application and have their DSC student ID number to be eligible to take the PERT at DSC.
- There is no cost for the initial PERT attempt at DSC; however, students who retake all or part of the test at DSC will be assessed a \$10 cost at the time of testing.
- There is no limit to the number of times a student may take the PERT, but they must wait 24 hours before retesting.
- Students may register for courses that do not require math as a pre/co-requisite if they do not pass the math portion of a placement exam. Additionally, students who pass the math but not the reading/writing portion of the exam may register for math courses but may not register for other courses but must meet the minimum SLS 1122 scores.
- Students pursuing a Career (Vocational) Certificate must take the CASAS for Technical Training before starting the certificate program. Students must obtain the required exit score for the program to graduate from DSC with a certificate in their area of study. Students who have tested into ENC1101 and MAT1033 on the PERT, SAT, or ACT or have taken ENC1101 and MAT1033 are exempt from TABE testing.
- Dual enrolled students will be required to apply and enroll by the deadlines established for each semester. Deadlines will be posted on the dual enrollment website – <https://www.daytonastate.edu/dual-enrollment/>
- New students may begin dual enrollment in the Fall and Spring terms only.

### **V. ELIGIBILITY REQUIREMENTS FOR CONTINUED DUAL ENROLLMENT**

- Dual enrollment students must have a minimum 2.0 cumulative college GPA in order to continue participating in dual enrollment.
- Students who earn a grade of “F” or “W1” will be required to repeat the course in which he/she earned the “F” or “W1” grade during the subsequent semester. Students will not be permitted to take other courses during this semester. Students must have a 3.0 or higher unweighted, cumulative high school GPA, and meet the DSC 2.0 cumulative GPA requirement to repeat the course (students can repeat the course during a full 15-week term, or during an A term; if they earn a grade of “C” or better they can continue in additional courses during the B term).

- When repeating the course, the student must earn a “C” or better to be eligible to continue to participate in the dual enrollment program.
- Dual Enrolled students may not attempt the same course at the college more than two times.
- Each time a student takes a course and receives either a grade, “W” (withdrawal) or “W1” (administrative withdrawal) on their transcript it will be counted as an attempt at that course.
- If a dual enrolled student earns a grade of “W” “F” or “W1” in more than one semester, they will no longer be eligible to participate in dual enrollment courses. Exceptions may be granted in cases of extenuating circumstances, which must be submitted in writing with supporting documentation and submitted through the high school counselor to Daytona State’s Dual Enrollment Coordinator.
- Students who earn a “D” in a course, but still meet the GPA requirements for college (cumulative 2.0), are permitted to repeat the course in which they earned a “D” grade; however they may only enroll in that course during the following semester (students can repeat the course during a full 15-week term or during an A term; if they earn a grade of “C” or better they can continue in additional courses during the B term).
- Students who earn a “D” during their first semester of dual enrollment are exempt from the college GPA requirement for that semester only. The student must not have failed any other courses that semester and must also meet the high school GPA requirement to be permitted to repeat the course.
- Grade forgiveness applies when students repeat a course in which they earned a grade of "D" or "F". A student may not repeat courses in which a grade of "C" or better was earned. Once a course is repeated, the highest grade earned will count in the DSC GPA. Students should check with their intended transfer institution to determine if that institution will honor Grade Forgiveness awarded at DSC.
- Initial high school graduation date submitted to DSC on the notarized home school verification form may not be changed.
- Students who have graduated from high school or who are on track to graduate before the completion of the course are not eligible to participate in the dual enrollment program.
- Fifth year seniors are not eligible to dual enroll.
- Students are no longer eligible to register for dual enrollment courses after their 19<sup>th</sup> birthday.
- Students must declare a major on the dual enrollment form. Students may only take classes required for their declared major and may only complete one major at a time. Students in an Associate of Arts program must take SLS1122-Managing Your Success during their first semester and complete the General Education requirements and any pre-requisite course(s) needed to transfer into their intended bachelor’s degree program before they will be permitted to take any

other elective courses.

- Students who have completed the requirements for the degree they are seeking may only continue in the dual enrollment program if they graduate with their degree and admit under a new eligible program and may only take the courses required for that program.
- Students may lose the opportunity to participate in the dual enrollment program if they are disruptive to the learning process. In such cases, the college instructor will refer the student to the DSC Judicial Affairs office at the college where a decision will be rendered.
- Students who are denied future dual enrollment due to college GPA, course withdrawal, or failing grades may file an appeal with the DSC Dual Enrollment Coordinator. Acceptable appeals may be based on student illness, family emergency, or other extenuating circumstances that prevented the student from successfully completing the course(s). Documentation will be required, including the student's plan to ensure future success.
- Parents and students should be aware that failure to make satisfactory progress in dual enrollment courses may have an impact on the student's future financial aid eligibility.
- All college courses and grades will remain a permanent part of the student's high school and college transcript and will affect financial aid eligibility.
- Students obtain their dual enrollment grades by looking at their DSC academic transcript in their MyDaytonaState account.

## VI. COURSE AND CREDIT HOUR RESTRICTIONS

- Dual enrollment students are limited to two online courses total per 15-week semester, except for students who have earned 30 college credits and a minimum 3.5 GPA.  
\*QUANTA students will be permitted to take 3 online courses per semester.
- Students enrolled in the Bachelor of Applied Science in Supervision & Management (BAS), Bachelor of Science in Engineering Technology (BSET), & Bachelor of Science in Information Technology (BSIT) programs 100% online.
- All courses for dual enrollment must have Department of Education (DOE) approval.
- Students may enroll in face-to-face, online, as well as hybrid courses that include both a classroom and online component.
- Students enrolled in the Dual Enrollment program are authorized for courses offered only at Daytona State College and may not take courses as a transient student at another institution.

Dual Enrolled students are **not** eligible to enroll in the following:

- Developmental courses
- Courses that are less than three credit hours  
\*With the exception of students in the Music Production and QUANTA Honors programs.
- Students may not enroll in courses with temporary numbers
- Private lesson courses
- Limited access programs/courses with clinical requirements
- Physical Education courses that focus on the physical execution of a skill rather than the intellectual attributes of the activity.

Dual enrollment students may take up to (15) credit hours during any 15-week semester. Students may take an additional one credit hour per semester if needed for lab if their cumulative college GPA is 3.0 or above. In addition, graduating seniors may take up to 18 credit hours in the spring semester of their graduating term if the extra class would allow the student to complete their degree. Students are limited to fourteen (14) semester hours during summer terms (2 courses in “A” term and 2 courses in “B” term)

Six (6) college semester credit hours of instruction in dual enrollment courses will equal one (1) full credit toward the student’s high school requirements except for those recognized by the Florida Department of Education articulation coordinating committee for one-on-one equivalency. The complete course equivalency list is located at: <https://www.daytonastate.edu/dual-enrollment/files/dual-enrollment-equivalency-guide.pdf>

Failure to make satisfactory progress in dual enrollment courses will have an impact on student’s future financial aid eligibility.

## **VII. TRANSFERABILITY**

State statute determines the transferability of credit to Florida’s state universities for courses applicable to the associate in arts degree earned under the State Board of Education Articulation Agreement. Students not planning to complete an A.A. degree or students planning to attend private or out-of-state colleges or universities should check with the receiving institution for transferability of credit.

Courses taken as part of an approved associate in science, or Certificate program may not be transferable.

## **VIII. FEES AND INSTRUCTIONAL MATERIALS**

All Dual Enrollment Home School students will be exempt from payments of tuition and lab fees.

Instructional materials including textbooks and workbooks, kits, equipment, and/or tools will be provided by DSC. Vouchers will be sent via email each semester and must be redeemed during the published timeframe. Students who do not obtain their books during this window will be responsible for purchasing their own textbooks and will not be reimbursed. Specialized tools for areas of instruction that are provided to the student by Daytona State College remain the property of the College.

Students are required to return their books to the DSC bookstore at the end of each semester. Failure to return books will result in a registration hold placed on the student’s account, and courses will be dropped until the book is returned.

## **IX. TRANSPORTATION**

Parents or legal guardians will arrange and be liable for all transportation to Daytona State College campuses.

## **X. HIGH SCHOOL STUDENTS WITH DISABILITIES**

DSC provides reasonable accommodations at no cost to dual enrollment students in need of accommodations who submit written documentation from licensed medical or mental health professionals that state they have disabilities as defined by Section 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990 (ADA) as it relates to Higher Education. High school Individualized Education Plans (IEP’s) are not considered documentation of a disability for college accommodations. Previous accommodations received while in school or at other educational institutions



will be re-evaluated to determine appropriateness at DSC. DSC does not provide personal services such as transportation or personal care assistants.

**Dual enrolled students who request reasonable accommodations based on a documented disability must comply with the following procedures:**

- Students must be accepted for admission at DSC, submit required documentation, and meet with a Counseling and Accessibilities Advisor (CAS) advisor to complete the intake process.
- The documentation must show that the student’s disability significantly interferes with one or more major life functions (i.e., seeing, hearing, learning, speaking, or walking).
- Students must submit documentation in written form on official letterhead signed and dated by a licensed medical doctor, psychiatrist or mental health practitioner and include a complete evaluation with a diagnosis consistent with the Diagnostic & Statistical Manual of Mental Disorders 4th edition (DSM-IV-TR). The documentation submitted must clearly state how the disability substantially interferes with the student’s functional limitations within the college academic setting.
- It is the student’s responsibility to contact a CAS advisor in advance of enrollment to arrange for the accommodations they may need to be successful during their DSC educational experience.

**XI. HIGH SCHOOL REQUIREMENTS**

It is the home school parent’s responsibility to make sure that the student is in compliance with the county on their home education curriculum. College advisors cannot assist students with information about their high school requirements.

**XII. MISCELLANEOUS PROVISIONS**

This agreement shall be construed in accordance with the laws and rules of the State of Florida.

Student Signature \_\_\_\_\_ Date \_\_\_\_\_



Thomas LoBasso  
President  
Daytona State College

Parent Signature \_\_\_\_\_ Date \_\_\_\_\_



Randall B. Howard  
Chairman  
District Board of Trustees

Date Approved by DSC District Board of Trustees 5/15/24